



LINNÉ K. STOUT  
DIRECTOR

State of California-Health and Human Services Agency  
**DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT**  
2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833  
Telephone: (916) 576-7109 | Fax: (916) 263-1406  
[www.csd.ca.gov](http://www.csd.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

## Date of Addendum

September 6, 2018

## Notice to Applicants

The 2018 Free Tax Preparation Assistance Notice of Funding Availability (NOFA) is modified as set forth in this Addendum. The original NOFA remains in full force and effect except as modified by this Addendum, which is hereby made part of the NOFA. Applicants shall take this Addendum into consideration when preparing and submitting their applications.

Original Text (page #)	Addendum Text (Page #)	Justification
<p><i>Application Narrative Template (CSD 841), Page 1</i></p> <p>Describe your organization's experience coordinating and/or operating volunteer tax return preparation assistance services for eligible taxpayers and/or experience coordinating with partners who can leverage outreach and direct clients to free tax preparation assistance sites. Present a detailed description of your organization's:</p> <p>a) Experience conducting free tax preparation assistance to low-income individuals and families in the specified Target Area for which you are applying, including the number of years.</p> <p>b) Experience conducting outreach to eligible populations, including (if applicable) experience directing clients to free tax preparation assistance.</p> <p>c) Experience conducting outreach to eligible populations, including (if applicable) experience directing clients to free tax preparation assistance.</p> <p>d) Performance as it relates to tax returns completed on an annual basis for the past three years. Address any reduction in services from year-to-year in the table provided in the template.</p>	<p><i>Application Narrative Template (CSD 841), Page 1</i></p> <p>Describe your organization's experience coordinating and/or operating volunteer tax return preparation assistance services for eligible taxpayers and/or experience coordinating with partners who can leverage outreach and direct clients to free tax preparation assistance sites. Present a detailed description of your organization's:</p> <p>a) Experience conducting free tax preparation assistance to low-income individuals and families in the specified Target Area for which you are applying, including the number of years.</p> <p>b) Experience conducting outreach to eligible populations, including (if applicable) experience directing clients to free tax preparation assistance.</p> <p><del>e) Experience conducting outreach to eligible populations, including (if applicable) experience directing clients to free tax preparation assistance.</del></p> <p><del>c) Operational readiness and expertise in conducting, budgeting, and implementing similar scale free tax preparation assistance activities.</del></p> <p>d) Performance as it relates to tax returns completed on an annual basis for the past three years. Address any reduction in services from year-to-year in the table provided in the template.</p>	<p>Revising Experience Conducting Free Tax Preparation Assistance section to align with NOFA. This change is to revise the section to remove duplicate question and include omitted question.</p>